

ROWING AUSTRALIA MASTERS COMMISSION

TERMS OF REFERENCE

UPDATED: JULY 2021

1. Background

The reconstituted RAMC was formed to promote and support the development of an active, inclusive community of master's rowers seeking fun, fitness and social interaction at all levels of participation and competition.

2. Roles and Responsibilities

- Development of guidelines for the efficient and effective management of master's rowing regattas.
- To review opportunities at all regattas for the master's community to compete, achieve and enjoy fun, fitness and social interaction regardless of age, gender and skill.
- To communicate all relevant information to support members and Clubs, and provide a forum to address concerns, and to share and consider new ideas.
- To be a link to developments in master's rowing internationally.

3. Objectives

- Be an independent and active national body representing the rights and interests of master's rowers and to act in an advisory capacity with the RA Board as required.
- Consider questions and issues relating to master's rowing and provide advice, opinions and recommendations to the RA Board.
- Support and encourage Australian Masters rowers to participate and to achieve success at all levels of rowing.
- Support and encourage younger rowers to transition into and continue with master's club rowing.

4. Term

These Terms of Reference are effective from <<Date of Approval>> and will remain so until terminated by the RA Board.

5. Meetings

- All meetings will be chaired by the nominated Chair of the Commission.
- Decisions are to be made by consensus (i.e. members are satisfied with the decision even though it may not be their first choice). If this is not possible, final decisions will be made by a majority of the Commission.
- Meeting agendas and minutes will be provided by the Chair. This includes the preparation of the agendas and meeting notes, and the preparation of background information.
- Meetings will be held monthly for 60 minutes by teleconference unless the Chair and the Secretary deem that there is insufficient business to warrant such a meeting.
- An informal meeting will be held annually at the Australian Masters' Rowing Championship and this may replace that months' meeting.
- Additional meetings of the Commission may be scheduled as necessary when significant work or discussion is required.
- Additional Subgroup meetings may also be arranged as necessary for the purpose of preparing documents, undertaking research, or holding discussions with parties relevant to the matters being addressed.

6. Membership

The RAMC will comprise a representative from each State or Territory Association, a Chairperson, and the RA Event and Competition Manager.

State and Territory Associations will select a representative who should capably represent their Masters rowing community, be of good standing within the rowing community, demonstrate enthusiasm for the sport of rowing and ideally but not exclusively be a registered member of a local rowing club.

Each representative shall be appointed for a period of two years. They may be reappointed at the end of this term by their State or Territory Association or replaced by a new Commissioner.

The Chair of the RAMC is selected from the members of the Commission by the Commissioners themselves and shall be elected for a three-year term. Subject to the approval of the Commissioners, the Chair may elect to serve a second term.

Upon retirement of the existing Chair, the RAMC will nominate a new Chair from the current Commission members for approval by the RA Board, and their relevant State or Territory Association will then appoint a replacement Commissioner.

7. Amendment, Modification or Variation

These Terms of Reference are to be reviewed by the RAMC annually and may be amended, varied or modified in writing after consultation and agreement by the Commission members, and approval by the RA Board.